General Overview
on the GRMF application procedure

GRMF Pre-Application Workshop (5th Application Round)
Nairobi, Kenya - 10th October 2017

Project funded by:
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I. Projects to apply

II. Schedule of activities for Application Round 5

III. Content & formal aspects of submission for EoI and RfA

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What projects should apply?

- Surface Study in eligible country aiming to site a well (general surface study completed), for up to 80 % of approved eligible cost
- Drilling of first wells in a new prospect (siting completed), for up to 40 % of approved eligible cost
- Associated infrastructure, for up to 20 % of approved eligible cost
GRMF - Two stage process:
Expression of Interest (EoI) & Application stage

1st stage: Expression of Interest (EoI)

2nd stage: Application (RfA)

Evaluation

Project pipeline

Signing of Grant Contract
GRMF - Two stage process: Expression of Interest (EoI) & Application stage

**Expression of Interest (EoI)**

- Developer Manual
- Request for EoI (RfEoI)
  - Cover Letter Template (Annex I)
  - RfEoI Surface Study (Annex II)
  - RfEoI Drilling Programme (Annex III)
- Early Contracting Guidelines
- Developer Procurement Guidelines

**Application (RfA)**

- Developer Manual
- Request for Application (RfA) with application forms and annexes
- Anticipated Wellcost (AWC) Guidelines
- Early Contracting Guidelines
- Developer Procurement Guidelines
Timeline for the Pre-Application & EoI stage (1st stage)

Pre-qualification stage (1st stage)

Pre-Application workshop
Nairobi - 10 October 2017

Start of Expression of Interest (EoI) phase
10 October 2017

Questions and Answers (Q&A)
Deadline: 28 November 2017

Deadline for the submission of EoI
12 December 2017, 16:00H (Ethiopian time)

Evaluation of EoI
rejected

Application stage AR 5 (2nd stage)

qualified
Timeline for the Application stage (2nd stage)

Pre-qualification stage AR 5

Application stage AR 5 2nd stage

Questions and Answers (Q&A)

Deadline for the submission of applications

Evaluation stage AR 5

Surface studies  Drilling proposals

Contract Signing Stage

Project pipeline  Signing of GC
Content for submission of EoI

For a successful application: **Follow given format & give all information available.**

- ANNEX I – FORM TO FILL,
- ANNEX II / III – FORM TO FILL
  - Information on eligible entity
  - Information on concessions, licences and permits
  - Status of Geological and Geochemical studies
  - Status of Geophysical studies
  - Information about infrastructure
  - Work Plan
  - Financing Plan
  - Offtaker Potential
  - Appendices: Declarations, Experience, Key Personnel, Project Organisation, Presentation
Formal aspects of submission for EoI & Application (I)

**To be submitted:**

1. **Original hard copies, only regarding**
   - Signed & stamped:
     - cover letter, and
     - declarations (Appendix 1 & 2)

2. **Electronic version**
   - All documents as specified in the Request for EoI
   - Be searchable (Word or PDF)
   - Only signed pages provided as scans (digital signatures may be used for the CVs).
   - Please use short file names!
Formal aspects of submission for EoI & Application (II)

Overview of required EoI document formats:

<table>
<thead>
<tr>
<th>Document</th>
<th>Hard copy</th>
<th>Electronic copy</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cover letter</strong> (Annex 1)</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td><strong>Submission form</strong> (Annex 2 for SS, or Annex 3 for DP)</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td><strong>Appendix 1</strong> (Declaration of Acceptance and Adherence to Procurement Standards)</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td><strong>Appendix 2</strong> (Declaration of Non-Existence of Rejection Grounds)</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td><strong>Appendix 3 – Appendix 6</strong></td>
<td></td>
<td>x</td>
</tr>
</tbody>
</table>
Formal aspects of submission for EoI & Application (III)

• **Non-compliance with the structure may result in the rejection of the EoI**
  - The Applicant has the full responsibility that the original version of the cover letter and the declarations are in total compliance with the electronic copy.
  - EoI received after the deadline or not in the required manner will not be evaluated but will be returned unopened to the Applicant.

• **Opening of Expression of Interest is scheduled for**
  12 December 2017, 16:00h Ethiopian time

→ Applicants are allowed to attend
Evaluation criteria - summary

<table>
<thead>
<tr>
<th>Main evaluation criteria</th>
<th>Max score Drilling Projects</th>
<th>Max score Surface Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geo-scientific</td>
<td>50</td>
<td>60</td>
</tr>
<tr>
<td>Financing plan &amp; permit</td>
<td>30</td>
<td>10</td>
</tr>
<tr>
<td>Experience</td>
<td>20</td>
<td>30</td>
</tr>
<tr>
<td>Total</td>
<td>100</td>
<td>100</td>
</tr>
</tbody>
</table>

• Minimum points for successful EoIs: 70
• Evaluation based on submitted information
• **Emphasis on resource and experience in Surface studies**
• **Emphasis on work plan and financing/permits in Drilling Program**
• Information on Evaluation Criteria can be found in Annex 1 & 2 of the Developer Manual
Eligible & non-eligible costs

- Detailed information can be found in
  - Chapter 3 of Request for EoI doc, and in
  - Chapter 7 of Developer Manual

- Review eligible entity & country to make sure applicant is eligible!
- Review eligible activities to apply for right items
- Review eligible costs for applicable program (SS or DP)
- Go through non-eligible cost to make sure they are not included in your estimate for grant amount
- If you have doubts: just send a question!
Early contracting (I)

General rule

Commencement of service and sub-contracting shall be no earlier than the effective date of the Grant Contract.

Exception for Early Contracting (cut-off dates)

Rules for early contracting

→ Applicant has to comply with all duties and liabilities specified by the GRMF - even before signing the Grant Contract (e.g. following all procurement guidelines, monitoring- and reporting requirements)
→ Non-compliance will lead to exclusion from funding
Early contracting (II)

### Early contracting cut-off dates

<table>
<thead>
<tr>
<th>Cut-off Date</th>
<th>Description</th>
<th>Eligibility Conditions</th>
</tr>
</thead>
</table>
| **1st cut-off date** on early contracting refers to the submission deadline of the Expression of Interest: | | → Costs from contracts signed with any third party before this date will **not be eligible**;  
→ Costs from contracts signed after this date will be **eligible**. |
| **2nd cut-off date** on early contracting refers to the submission deadline of full Application: | | → Any activity (and therefore any related costs) that shall be eligible for support by GRMF (= eligible activity) can only **start after this date**. |
Early contracting (III)

Exception for E & S documentation

Activities relating to the **preparation of the Environmental & Social documentation** that needs to be submitted with the full application may already start after the 1st cut-off date

For further exceptions related to the cut-off dates for E&S reporting please **contact the GRMF management**.
Early contracting (IV)

Early contracting cut-off dates – Summary

<table>
<thead>
<tr>
<th>Project timeline</th>
<th>Submission deadline for EoI</th>
<th>Submission deadline for RfA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract signing</td>
<td>Eligible</td>
<td>Eligible</td>
</tr>
<tr>
<td>with sub-contractors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESIA activities</td>
<td>Eligible</td>
<td>Eligible</td>
</tr>
<tr>
<td>necessary for RfA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any other activities</td>
<td>Eligible</td>
<td>Eligible</td>
</tr>
<tr>
<td>of sub-contractors</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Early contracting (V)

<table>
<thead>
<tr>
<th><strong>Applicant takes full risk that:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>He will <strong>not reach the threshold of 70 points</strong> in the application procedure and therefore will not be considered for a GRMF Grant</td>
</tr>
<tr>
<td>He will not be considered for a GRMF Grant due to <strong>limited funding</strong> even if reaching the threshold of 70 points (due to following application stage)</td>
</tr>
<tr>
<td>The <strong>GRMF Grant Contract covers only parts of the project</strong> that has been applied for (e.g. due to non-eligible costs being included in the project budget)</td>
</tr>
<tr>
<td>The GRMF Grant Contract will not be signed for <strong>any other reason</strong></td>
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</table>
Information distribution (I)

Expression of Interests (EoI) and all related forms will be available on the GRMF webpage:

http://www.grmf-eastafrica.org/application/prequalification-stage

It is the responsibility of the applicant to keep himself updated!
Therefore please check the relevant sections of the GRMF-webpage regularly!
Information distribution (II)

For EoI related questions/clarifications please do send these by email to: grmf@roedl.com & Rashid Ali Abdallah Abdallahr@africa-union.org


Questions and Answers will be regularly published anonymously for all applicants on the pre-qualification stage section of the GRMF webpage.

(http://www.grmf-eastafrica.org/application/prequalification-stage/clarifications)
# Advice to applicants regarding the EoI

- **Make sure you know** what you want to do and that it is eligible
- Find and follow all instructions, make sure you have the right edition
- Build up a professional multi discipline team
- **No part left unanswered**, leave explanatory comments in remark fields
- Make sure application forms are in coherence with each other
- Consider review by outside consultants for geothermal projects
- Ask questions to GRMF team if any doubts remain.
Overview: Reporting requirements surface study

- **Notification of milestones (2 weeks in advance):**
  - Commencement Date and
  - Completion Date.

- **Monthly progress reports consisting of:**
  - Narrative report
  - Environmental and social performance progress reports
  - Updated project execution schedule
  - Updated procurement plan

- **Final report consisting of:**
  - Narrative report being the integrated resource report
  - Financial report including an expenditure verification report
  - Final environmental and social performance report
  - Scoping report
  - Updated Stakeholder Engagement Plan
  - Documentation evidencing the fulfilment of the FPIC-Requirements (if applicable)
Overview: Reporting requirements drilling programmes (I)

- **Notification of milestones (2 weeks in advance):**
  - Commencement of first well pad construction;
  - First Well Spud commencement;
  - First Well Completion;
  - Commencement and termination of testing of the first well;
  - Last Well Spud commencement;
  - Last Well Completion and
  - Commencement and termination of testing of the last well.

- **Monthly progress reports from start of activities until first well spud and from last well completion until the completion date consisting of:**
  - Narrative report
  - Environmental and social performance progress reports
  - Updated project execution schedule
  - Updated procurement plan
Overview: Reporting requirements drilling programmes (II)

- **Monthly reports during the drilling period consisting of:**
  - Environmental and social performance progress reports
  - Updated procurement plan
  - Daily and weekly progress reports during the drilling period

- **Final report consisting of:**
  - Narrative report being the completion report for drilling and testing
  - Financial report including an expenditure verification report
  - Final environmental and social performance report
Good luck and thank you for your attention!

Any questions?

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http://www.grmf-eastafrica.org