



**Geothermal Risk Mitigation
Facility for Eastern Africa**

Rödl & Partner



African Union
a United and Strong Africa

Technical Reporting Requirements

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GRMF
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Geotechnical point to consider

- Surface surveys in GRMF seek to identify location of (e.g. site) first well(s)

Existing reconnaissance studies, i.e. surveys and reports of concession wide nature that set the general geological concept, are available.

EOI / Application detailing further studies to be conducted based on previous studies to strengthen further the choice of well location/ well path.

Reporting to disseminate deviation from plan and result of surveys e.g. well location(s)



Geotechnical point to consider

- Drilling programs in GRMF seek to drill first well(s)

Well locations are available and supported by surface surveys.

EOI / Application detailing e.g. well path, well programme.

Reporting to disseminate deviation from plan and result of drilling



Reporting requirements Surface Studies

- Reporting as detailed in Grant Contract

Main reports:

- Monthly reports
 - Report template (word document)
 - Schedule template (excel document)
- Integrated surface report (technical review)
- Expenditure verification report (audited accounts)
- Environmental and Social Performance Progress Report Form



Reporting requirements Drilling Projects

- Reporting as detailed in Grant Contract

Main reports:

- Daily reports – during drilling, generated by drill crew
- Weekly reports – during drilling, generated by developer
 - Report template (word document)
- Monthly reports – for duration of grant period, generated by developer
 - Report template (word document)
 - Schedule template (excel document)
- Completion report (technical review)
- Expenditure verification report (audited accounts)
- Environmental and Social Performance Progress Report Form



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Reporting templates

Reporting templates are listed in the Grant Contract.

There are different templates as applicable between surface surveys and drilling programmes.

The newest version for all templates to be used can be found on the website:

<http://www.grmf-eastfrica.org/application/grmf-docs>



Reporting form fields and applicability / simplification potential

- Initial filling in of report form for monthly or weekly reporting gives base line that is then followed throughout the project.
- Fields can be not applicable, state: “n.a.” e.g. in case of no infrastructure grant
- If there is no progress during the reporting period simply state “No progress”.
- Short concise messages to track progress and changes from application.
- Please do not repeat. If you feel the need to repeat text please refer to previous box.



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Delivery of reports

Reports shall be delivered according to Grant Contract.

Notably copies by e-mail to:

GRMF Technical Consultant of the Contracting Authority

Rödl Rechtsanwalts- und Steuerberatungsgesellschaft mbH

Email: grmf@roedl.com

They should be delivered electronically at the time so monthly / weekly / daily



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Purpose of Reporting

- Track progress and changes of GRMF co-funded items / activities
- Provides Technical Consultant with timeline for monitoring activities
- Gives information for final technical and account reports
- Possibility for Technical Consultant to alert potential issues for timely solution



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Thank you for your attention!

Q/A

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KFW



Annex VII of the Grant Contract: Report Forms for Developers during Project Execution

Surface Studies

Annex VII-1: Geophysical Data Provision Guidelines for Initial Data Set

Annex VII-2: Monthly Progress Report Form

Annex VII-3: Integrated Resource Report Form

Annex VII-4: Financial Report

Annex VII-5: Environmental and Social Performance Progress Report Form

Drilling Programmes

Annex VII-1: Daily Drilling Report Form

Annex VII-2: Weekly Progress Report Form for Drilling and Testing

Annex VII-3: Monthly Progress Report Form for Drilling and Testing

Annex VII-4: Completion Report Form for Drilling and Testing

Annex VII-5: Financial Report

Annex VII-6: Environmental and Social Performance Progress Report Form